

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>16 March 2015</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Interim Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>April – November 2015</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
<b>1</b>	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
<b>2</b>	<b>Finance / Section 151</b> (mandatory)	
<b>3</b>	<b>Legal / Monitoring Officer</b> (mandatory)	
<b>5</b>	<b>Human Resources (HR)</b>	
<b>6</b>	<b>Property</b>	
<b>7</b>	<b>Information Communication Technology (ICT)</b>	
<b>8</b>	<b>Scrutiny</b>	
<b>9</b>	<b>Local Members</b>	Not applicable.
<b>10</b>	<b>Any external bodies / other/s</b>	Not applicable.

<b>F – Risks and any mitigation (if relevant)</b>	
<b>1</b>	<b>Economic</b>
<b>2</b>	<b>Anti-poverty</b>
<b>3</b>	<b>Crime and Disorder</b>
<b>4</b>	<b>Environmental</b>
<b>5</b>	<b>Equalities</b>
<b>6</b>	<b>Outcome Agreements</b>
<b>7</b>	<b>Other</b>
<b>FF - Appendices:</b>	
The Executive's Forward Work Programme: April – November 2015.	

<b>G - Background papers (please contact the author of the Report for any further information):</b>
<p>Previous forward work programmes. Part 4.2.12 of the Council's Constitution.</p>

# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – October 2015

Updated: 4 March 2015



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **April – November 2015** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

## THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – October 2015

Updated: 4 March 2015

Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
<p>1 <b>Delegated decisions by Portfolio Holder (RD) Decisions to be published in March 2015:</b></p> <p>(i) Fees and charges 2015/16                      (ii) Parking Income and Enforcement 2015/16                      (iii) Utilisation of land at Mona Industrial Estate                      (iv) Lease re former Railway Station, Llangefni                      (v) Change to household waste collection policy                      (vi) Change to household waste recycling policy</p> <p>Category: <b>Operational</b></p>		Sustainable Development	Dewi Williams Head of Environment and Technical  Cllr Richard Dew		N / A	
<p>2 <b>Delegated decision by Portfolio Holder (KPH) Decisions to be published in March 2015:</b></p> <p><b>Social Services Information System</b></p> <p>Category: <b>Operational</b></p>	Implementation of a replacement system.	Community	Alwyn Jones Head of Adults Services  Cllr Kenneth P Hughes		N / A	

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3 <b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		20 April 2015	
4 <b>Annual Delivery Document (Improvement Plan) 2015/16</b>  Category: <b>Strategic</b>	Approval and recommendation to full Council.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands		20 April 2015	14 May 2015
5 <b>Constitutional Changes – Audit Committee Terms of Reference</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		20 April 2015	14 May 2015
6 <b>Constitutional Changes – Powers of the Chief Executive</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		20 April 2015	14 May 2015
7 <b>Regulation of Investigatory Powers Act 2000</b>  Category: <b>Operational</b>	To adopt a policy.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		20 April 2015	

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8	<b>Llawr y Dref – options for the future</b>  Category: <b>Operational and Strategic</b>	To approve the strategic direction prior to consultation with Tenants	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		20 April 2015	
9	<b>Public Sector Housing Capital Programme 2015/16</b>  Category: <b>Strategic</b>	To seek approval.	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		20 April 2015	
10	<b>Maritime Fees and Charges</b>  Category: <b>Operational</b>	Approval of Maritime fees and charges 15/16	Sustainable Development	Dylan J Williams Head of Economic and Community Regeneration  Cllr Aled Morris Jones		20 April 2015	
11	<b>Lowering the admission age for Ysgol Llanfairpwll and Ysgol Goronwy Owen</b>  Category: <b>Operational</b>	Agree to lower the admission age for these schools.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams		20 April 2015	
12	<b>Scrutiny Outcome Panel – Efficiency Savings 2014/15</b>  Category: <b>Operational</b>	To consider the work of the Panel.	Deputy Chief Executive	Bev Symonds Scrutiny Manager  Cllr Hywel Eifion Jones		20 April 2015	
13	<b>Scrutiny Outcome Panel – Sickness Absence</b>  Category: <b>Operational</b>	To consider the work of the Panel.	Deputy Chief Executive	Bev Symonds Scrutiny Manager  Cllr Alwyn Rowlands		20 April 2015	

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14 <b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		26 May 2015	
15 <b>Corporate Scorecard – Quarter 4, 2014/15</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	11 May 2015	26 May 2015	
16 <b>2014/15 Revenue and Capital Budget Monitoring Report – Quarter 4</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources  Cllr Hywel Eifion Jones	11 May 2015	26 May 2015	
17 <b>North Wales Regional Waste Treatment Project</b>  Category: <b>Strategic</b>	Confirmation and approval of arrangements	Sustainable Development	Dewi Williams Head of Service Environment and Technical  Cllr Richard Dew		26 May 2015	
18 <b>Disposal of land for Science Park</b>  Category: <b>Operational</b>	Agreement on sale of land	Sustainable Development	Dewi Williams Head of Service Environment and Technical  Cllr Richard Dew		26 May 2015	

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19	<b>Llangefni link road – purchase of land</b>  Category: <b>Operational</b>	Purchase of land associated with scheme	Sustainable Development	Dewi Williams Head of Service Environment and Technical  Cllr Richard Dew		26 May 2015	
20	<b>School Modernisation – Llannau area</b>  Category: <b>Strategic</b>	Purchase of land associated with scheme	Sustainable Development	Dewi Williams Head of Service Environment and Technical  Cllr Richard Dew		26 May 2015	
21	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		15 June 2015	
22	<b>Annual Report – Statutory Director of Social Services</b>  Category: <b>Strategic</b>	Endorsement of report for submission to Council	Community	Gwen Carrington Communities Director  Cllr Ken Hughes		15 June 2015	29 September 2015
23	<b>Common Allocations Policy</b>  Category: <b>Strategic</b>	Adoption of new Common Allocations Policy.	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes		15 June 2015	

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24	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		20 July 2015	
25	<b>Lowering the admission age for Ysgol Llanfairpwll and Ysgol Goronwy Owen</b>  Category: <b>Operational</b>	Final decision.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams		20 July 2015	
26	<b>Libraries Service Review</b>  Category: <b>Strategic</b>	Options for future service delivery.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cyng Ieuan Williams	6 July 2015	20 July 2015	
27	<b>Cultural Services Review</b>  Category: <b>Strategic</b>	Options for future service delivery.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams	7 July 2015	20 July 2015	
28	<b>Youth Service</b>  Category: <b>Strategic</b>	Options for the future delivery of the youth service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams	7 July 2015	20 July 2015	

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29	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive  Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		21 September 2015	
30	<b>Annual Performance Report (Improvement Plan) 2014/15</b>  Category: <b>Strategic</b>	Approval of report and recommendation to full Council.	Deputy Chief Executive  Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands		21 September 2015	29 September 2015
31	<b>Corporate Scorecard – Quarter 1, 2015/16</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive  Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	14 September 2015	21 September 2015	
32	<b>2015/16 Revenue and Capital Budget Monitoring Report – Quarter 1</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive  Richard Micklewright Interim Head of Function - Resources  Cllr Hywel Eifion Jones	14 September 2015	21 September 2015	
33	<b>Safeguarding Arrangements for Vulnerable Adults</b>  Category: <b>Strategic</b>	Progress report.	Community  Alwyn Jones Head of Adults' Services  Cllr Kenneth P Hughes		21 September 2015	
34	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive  Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		19 October 2015	

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35	<b>Weekly waste collection – options appraisal re 3 or 4 weekly collections</b>  Category: <b>Strategic</b>	Agreement on future option	Sustainable Development	Dewi Williams Head of Service Environment and Technical  Cllr Richard Dew	TBC	19 October 2015	
36	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		30 November 2015	

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